

# Township of Marlboro

Engineering Department  
1979 Township Drive  
Marlboro, New Jersey 07746 -2299

(732) 536 - 0200 ext. 1801  
Fax: (732) 972 - 5301

## APPLICATION FOR GRADING AND CLEARING PERMIT

Date of Application: \_\_\_\_\_ Permit No. : \_\_\_\_\_  
(to be assigned by engineer)

Date received by Engineer's office: \_\_\_\_\_

Application is hereby made by:

Name of company or property owner \_\_\_\_\_

Address of company or property owner \_\_\_\_\_

Phone number \_\_\_\_\_

E-mail address \_\_\_\_\_

Name of contractor \_\_\_\_\_

Address of contractor \_\_\_\_\_

Phone number \_\_\_\_\_

Address of location of work to take place: \_\_\_\_\_

Block / Lot number(s) of location of work: Block \_\_\_\_\_ Lot(s) \_\_\_\_\_

**Please check the corresponding box & please fill out the appropriate section(s) that follow:**

- Removal of Trees (Clearing)       Grading of Site       Both Grading and Clearing  
(See Part A below)                      (See Part B below)                      (See Parts A and B)

**Part A - Tree Removal - PLEASE MAKE SURE ALL SECTIONS ARE COMPLETED!  
INCOMPLETE PERMITS WILL NOT BE CONSIDERED!**

Requirements:  1) Survey of property indicating location of trees to be removed and caliper size (diameter) measured one foot above the ground

2) Written explanation of purpose of tree removal:

**Total**

**Number** \_\_\_\_\_  3) \_\_\_\_\_ Number of Healthy Trees \_\_\_\_\_ Number of Dead Trees

4) Tree replacement plan on survey and/or written description  
(One tree must be replanted for each tree in number 3, above)

5) Start of work date: \_\_\_\_\_

6) Approximate completion of work date: \_\_\_\_\_

7) Approximate date of tree replacement: \_\_\_\_\_

8) Permits obtained (where applicable)

DEP \_\_\_\_\_  
(Type of permit, permit number and date)

Freehold Soil \_\_\_\_\_  
(Permit number and date)

Other \_\_\_\_\_

Signature of Property Owner \_\_\_\_\_ Date \_\_\_\_\_

Signature of Contractor \_\_\_\_\_ Date \_\_\_\_\_

**Part B – Grading - - PLEASE MAKE SURE ALL SECTIONS ARE COMPLETED!**



**INCOMPLETE PERMITS WILL NOT BE CONSIDERED!**

Requirements:

- 1) Survey of property indicating
  - a) Existing structures and easements
  - b) Area of limits of disturbance to be clearly marked
  - c) Existing and proposed contours as required by Engineer
  - d) Drainage flow arrows as required by Engineer
  - e) Information on any retaining walls including heights, length, cross-sections, type of material, backfill and other as required by Engineer.

**Note:** any wall over 2½ feet high requires a drawing by a licensed Professional Engineer or Architect

- f) Approximate quantities of cut or fill material
- 2) Brief explanation and description of grading work and its purpose

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 3) Total area of disturbance (in sq. feet only) \_\_\_\_\_
- \*\*\*over 2 acres requires Planning Board approval: \_\_\_\_\_
- 4) Type of fill material to be used \_\_\_\_\_

\_\_\_\_\_

Sources: Name of Facility \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

- 5) Description of final ground cover to be established \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- 6) Start of work date: \_\_\_\_\_

- 7) Approximate completion date: \_\_\_\_\_

- 8) Permits obtained (where applicable)

- DEP \_\_\_\_\_  
Type of permit, permit number and date

- Freehold Soil \_\_\_\_\_  
Permit number and date

- Other \_\_\_\_\_

Signature of Property Owner \_\_\_\_\_

Date \_\_\_\_\_

Signature of Contractor \_\_\_\_\_

Date \_\_\_\_\_

