

ADVERTISEMENT AND NOTICE TO BIDDERS

Notice is hereby given that sealed bids addressed to the Business Administrator of the Township of Marlboro will be received up to **11:00 AM** prevailing time on **February 25, 2021** at which time and place bids will be opened and read aloud in Meeting Room 1 of the Marlboro Township Administration Building, 1979 Township Drive, Marlboro, New Jersey 07746 for the following:

MUNICIPAL BUILDING CHILLER REPLACEMENT

The project generally consists of the replacement of the existing chiller unit at the Marlboro Township Municipal Building, including the demolition, removal, and disposal of the existing unit and installation of a new unit, electrical work, controller, pumping and all other associated work.

Plans, Specifications, and Proposal Sheets may be obtained free of charge online at www.marlboro-nj.gov/bids or from the Office of the Township Engineer, Trevor J. Taylor, P.E., CME Associates, 1460 Route 9 South, Howell, New Jersey until 48 hours prior to the time set for the opening of bids upon payment of \$40.00 per set during regular business hours, 8:30 AM to 4:00 PM, Monday through Friday excluding holidays. No refunds will be made. It is the responsibility of prospective bidders who obtain bid documents to check the Marlboro Township website for any addenda issued prior to the bid opening. Failure to do so could result in the rejection of your submission. The said Contract Documents and Proposal sheets may also be examined at the office of the Marlboro Township Municipal Clerk, 1979 Township Drive, Marlboro, New Jersey 07746. Site visits may be coordinated through the Township engineer's office at (732) 462-7400 ext. 1039 and may be scheduled up to 48 hours prior to the bid opening.

All required bidder information can be found in the bid documents. Any reference in the bid specification documents to the terms "Proposal" or "Proposer" shall be construed to have the same meaning as the terms "Bid" or "Bidder" pursuant to the Local Public Contracts Law. All bidders are required to comply with the requirements of P.L. 1975, c. 127 (N.J.A.C. 17:27 et seq.) and all other applicable local, state and federal laws.

Bids must be furnished on the proposal sheets included in the Contract Documents, enclosed in a sealed envelope and addressed to the Business Administrator of the Township of Marlboro, New Jersey and plainly marked on the outside with the name and address of the bidder and the Contract Number and Title.

Marlboro Township is closely monitoring the current COVID-19 virus outbreak. In an effort to maintain the safety and health of all persons during the current COVID-19 virus outbreak, we strongly encourage all vendors to ship or mail in their bid to the following address:

Marlboro Township Administration Building
1979 Township Drive
Marlboro, New Jersey 07746
ATTN: Administration Office

The Township will not be responsible for late mail deliveries and no bids will be accepted if received after the time stipulated in the Notice to Bidders.

If a package must be hand-delivered, sealed responses should be deposited in the secure drop box located in front vestibule of the Township of Marlboro Administration Building. Please ensure the bid submission envelope clearly bears the name and address of the vendor, the name and number of the bid and the date of the opening. Responses left in the drop box will be collected and recorded daily. In-person hand deliveries of submissions the day of the opening will be collected and recorded in the Administration Building Lobby.

Please note: If a vendor determines that it is absolutely necessary to attend the official bid opening, please be advised the Township will enforce appropriate protocols of social distancing. Vendors that desire to attend the bid opening shall wait outside of the Administration Building Lobby until the time of the bid opening. Note that the Township will not be allowing vendors to immediately review any submission of documentation at the opening. If a vendor requires information regarding the submissions, they shall contact the Township Administration Department at (732) 536-0200 ext. 1807 or administration@marlboro-nj.gov, or the Township Engineer at (732) 462-7400 ext. 1039.

Each bid must be accompanied by a certified check not less than ten (10%) percent of the bid payable without any conditional endorsement as a guarantee that in case the contract is awarded to the bidder, he will within ten (10)

days thereafter execute such contract and furnish satisfactory performance bond. Upon failure to do so, he shall forfeit the bid security as liquidated damages and the acceptance of the bid will be contingent upon the fulfillment of this requirement by the bidder. No interest shall be allowed upon any such certified check. A bid bond in the amount of ten (10%) percent of the bid may be substituted for certified check, except the amount of the bid security shall not be less than \$500.00 - nor more than \$20,000.00. Each bid must be accompanied by a Certificate of Experience and Certificate of Equipment.

Each bid must also be accompanied by a certificate of Consent of Surety from a bonding company licensed to do business in the State of New Jersey guaranteeing that if the proposal of the bidder be accepted they will furnish the bond set forth in the Instructions to Bidders and the acceptance of the bid will be contingent upon the fulfillment of this requirement.

The Township will not be allowing vendors to immediately review any submission of documentation at the opening. If a vendor requires information regarding the submissions, they shall contact the Township Administration Department at (732) 536-0200 ext. 1801 or administration@marlboro-nj.gov, or the Township Engineer at (732) 462-7400 ext. 1039.

Bidders are required to comply with the requirements of Equal Opportunity Employment (N.J.S.A.10:5-31 et seq.) and Affirmative Action (N.J.A.C. 17:27) and with the disclosure provisions of N.J.S.A. 19:44A-20.13. The successful bidder shall be required to comply with the provisions of the New Jersey Prevailing Wage Act, Chapter 150 of the Laws of 1963, effective January 1, 1964.

Bidders shall comply with N.J.S.A. 52:32-44 latest revision, regarding Business Registration with the New Jersey Division of Revenue.

During the performance of this contract the Contractor agrees to comply with the requirements of P.L. 1975, c. 127 (N.J.A.C. 17:27), all requirements of the State of New Jersey Worker Health and Safety Act (N.J.A.C. 12:110 et seq.) as amended and the United States Occupational Safety and Health Act (OSHA) (29 CFR 1910), as amended with regard to worker and jobsite safety.

No bidder may withdraw his bid for a period of sixty (60) days after the date set for the opening thereof. The successful bidder will be required to furnish a surety company bond in the full amount of the contract price indemnifying the Township of Marlboro, New Jersey for all proceedings, suits or actions of any kind of description and conditional for the faithful performance of the work.

The Township reserves the right to increase or decrease quantities specified in the manner designated in the Specifications. The Township reserves the right to award this contract based on funds available.

The Township Council of the Township of Marlboro reserves the right to reject any or all bids if in its opinion it is in the best interest of the Township to do so.

By Order of the Township of Marlboro.

JONATHAN A. CAPP, BUSINESS ADMINISTRATOR